

ROY H. LASRIS & ASSOCIATES, P.C.

Attorneys and Counselors at Law
Confidential Background Information

DOMESTIC RELATIONS (NON-DIVORCE)

Date: _____, 20____

Check One: ___ Custody ___ Support ___ Paternity

Please Answer all Questions Completely

All information which you provide to us will be held in strictest confidence. If you feel uncomfortable about answering any question, please feel free to omit the answer. *If you feel you have been provided an incorrect form, please let the receptionist know.*

1. **Your Full Legal Name:** _____ (Jr./Sr./____)
Address: _____ City: _____ State: _____ Zip: _____
Email address: _____ Cell Phone: (____) _____
Work Phone: (____) _____ Home Phone: (____) _____
Birth Date: ___/___/___ Place of Birth: _____ SS# ___/___/___
Employer's Name/Address: _____

Job Title/Description: _____
If Military, Branch: _____ Rank/Rate: _____ Home of Record: _____
Your approximate income: \$ _____ per week / month / year (circle one)

2. **Other Party's Full Legal Name:** _____ (Jr./Sr./____)
Address: _____ City: _____ State: _____ Zip: _____
Work Phone: (____) _____ Home Phone: (____) _____
Birth Date: ___/___/___ Place of Birth: _____ SS# ___/___/___
Employer's Name/Address: _____

Job Title/Description: _____
If Military, Branch: _____ Rank/Rate: _____ Home of Record: _____
Spouse's approximate income: \$ _____ per week / month / year (circle one)

3. **If married to person identified in paragraph 2:**
Date married: _____ **City and State** where married: _____
If now separated, **Date of Separation:** ___/___/___
State reason for separation: _____

4. List all **children** involved in this matter:

Names	Date of Birth	SSN:
_____	_____	_____
_____	_____	_____
_____	_____	_____

The children are living with (*circle one*): me other parent other: _____.

PLEASE FILL OUT REVERSE SIDE . . . THANK YOU

5. Have you been involved in any **custody disputes** in court regarding your child(ren)? ___ Y ___ N
If so, state court, when, where and the outcome: _____

6. Please tell us briefly how we can help you: _____

7. Name of other party(ies) involved:
Name: _____
Address: _____
Phone: (_____) _____
8. How did you learn of this Law Office? _____
9. Have you ever used an attorney before? ___ Y ___ N Subject (optional): _____
10. Send mail to: My home: ___ My office: ___ (*No mail will be sent unless you retain an attorney.*)

A word about fees

For “uncontested” matters, your attorney can quote you a fixed fee; for other services, fees are generally charged on a time basis. Fees quoted are representative of similar cases, but are nevertheless estimated and depend upon the amount of work involved to bring your case to a conclusion. This will be explained by your attorney and in your retainer agreement with your attorney

After consulting with your attorney, if you find you do not need a lawyer or do not now wish to retain the lawyer with whom you consulted, you will be charged a \$75.00 consultation fee which is payable upon the conclusion of your visit. This information sheet and the attorney’s notes will be retained for future use if you later decide to retain one of the Law Center’s attorneys.

An “initial consultation” is designed to give you, the client, an opportunity to determine whether the attorney has the skills to resolve the presenting problem and for you to see if you feel “comfortable” with the attorney’s personality and style. In most cases (i.e., cases of a routine nature not requiring significant legal research), the consultation will include advice on options you might pursue to resolve the presenting issue. The initial consultation fee does not cover “out of office” contacts, including placing telephone calls, drafting correspondence, etc. If you wish the attorney to perform such services for you during the initial consultation period, then you will be billed at the attorney’s standard hourly rate for such services. Fees will be quoted to you before any such “out of office” contacts are made.